

SCL Board Meeting Minutes
March 18, 2019

1. Attendance: Eilyn Oropesa, Maxime Belanger, Chris Auton, Frank Macchione, Madison Steele, Candace Smashnuk, Christie Delano, Erin Stewart
 Regrets: Karen Epton, Fiona Dwyer, Julianne Anderson
2. Call meeting to order 7:07pm
3. Motion for approval of the March 18, 2019 agenda. Moved by C. Delano. Second by M. Belanger. Passed
4. Motion to approve past minutes of Jan 21, 2019 and Feb 18, 2019 – Moved by M. Belanger, Second M. Steele Passed
5. Guest Representatives & Speaker - C. Auton
 - Green shack will be happening the same as last year.
 - Leisure Access Program grants
 - City of aware of coyote problems

Executive Reports

President (C. Smashnuk)

- Events
 - Garage sale May 4 10-4pm
 - Big Bin/Spring Clean up - May 5 11am-2pm - must have membership to dump
 - Grant for dumpster \$600 - C. Smashnuk will apply
- Email was sent to all board directors regarding the SCL insurance. We are fully insured
- We must update the Corporate Annual Return after the AGM. The information was provided to M Belanger for review and registration.
- At AGM each director to provide quick year in review/update for your area
 - C. Auton will run elections again this year for us

Civics (M. Belanger)

- Nothing to report

Communications (F. Macchione)

- Template for newsletter - not created → note Christie will create template for newsletter for April AGM

Neighbourhood Watch (F. Macchione)

- Neighbourhood Watch will be coming to our AGM and have a booth there.
- F. Macchione motion to develop Second Neighbourhood Watch Facebook Page - second by M. Belanger - Motion tabled - requirements for operational guidelines for more discussion if wish to move forward

Membership (E. Oropesa)

- Nothing to report over last month
- M. Belanger motion to adjust all membership fees to \$20 for next year - second E. Oropesa. Motion Passed

Playground Report (C. Delano)

- Playground update: bids have been evaluated, contract for equipment awarded by the city. Will unveil playground design at AGM next month

Events (E. Stewart)

- June 1 - Block Party 4-7pm - details to come
- September party date? Discuss next month

New Business

- F. Macchione - Motion to request marketing funding to support a flyer for Second Community League Neighbourhood Watch. Second C. Delano - Motion tabled - more information needed
- M. Belanger - Motion to have our policies, procedures, by-laws posted on SCL website - Second F. Macchione - Motion tabled - investigate what other community leagues do
- M. Belanger - Motion to create Fundraising and Advertising Director position - Second Erin - Passed
- M. Belanger - Motion to approve Board of Directors Roles and Responsibilities Guidelines. Second Christie - Passed.
- M Belanger – Motion to approve Committees and Coordinators Roles and Responsibilities Guidelines. Second C. Delano – Passed
- M. Belanger - Motion to make a common online Google Drive to be created for file sharing and filing purposes. Backups of these files shall be the responsibility of the secretary - Second M. Steele - Passed
- M. Belanger - Motion to host and fund the 2019 Green Shack Program in SCL including a port-a-potty to a maximum of \$350 - Second Christie - Passed

Meeting adjourned at 9:31pm

Next meeting AGM on Monday, April 15 at 7pm