

Secord Community League Board Meeting – May 14, 2018

Location: David Thomas King(DTK) School

Meeting Called to Order at 7:12pm

Attendees - Candace Smashnuk, Maxime Belanger, Fiona Dwyer, Christie Delano, Candice Simpson,

Absentee – Paul Hicks

Approval of Agenda

Motion to Approve: Maxime Belanger

Second: Christie Delano

Introductions – Candace introduced Madison Steele (Director at Large), Christie Delano(new Vice President), Chris Auto (Community Resource Coordinator), Frank Macchione(Director at Large), and Eilyn Oropesa(Membership Director).

Approval of Past Minutes

Motion to Approve : Maxime Belanger

Second: Madison Steele

Guest Speakers – Chris Auto

- ❖ Event Applications – Chris does licensing for green space for events on parkland, there is now an online application for Neighborhood events
- ❖ Neighbourhood event applications should be sent to the Neighbourhood events department and not to Civic events, it goes directly to Chris.
- ❖ Equipment Borrowing – City of Edmonton(COE) has equipment rental for a \$10 fee, which includes items like winter kits, kick sleds and fire pits which can be rented for the weekend(one or two days). Cost is \$10 for up to 5 kits, after that there is an additional \$3 fee.
- ❖ COE Summer day camp – Registration opened on March 14, 2018 for July and August 2018. It is usually combined with the neighborhood ones. Summer camps start at 9am-12pm then 1-4pm for pre-school age and 8am to 5pm for older children.
- ❖ Greenshack Summer Program - July 3 to August 23, 2018
- ❖ The Flying Eagle Program - Aug 13 -17, 2018 is a Native American Program, from Monday to Friday 10am – 1:30pm.
- ❖ Spray Parks are operating from 9am to 9pm opening May 25, 2018. The closest one to Secord is in Rosenthal. Callingwood Spray Park opens on May 18, 2018.
- ❖ Community Grants
 - Chris was made aware of two(2) grant programs that are available to the league:
 - Community Culture and Recreation Infrastructure Grant
 - Green Infrastructure Grant

- Edmonton Community League has a number of different workshops going on. The latest one was on governance. There will be another workshop entitled “Let’s Talk about Governance” in District D on June 9, 2018. Registration can be done through Eventbrite. There is a link available so that league members can subscribe and stay up-to-date on the different workshops. More information available in brochure attached to the minutes.
- ❖ Funding for events – Chris mentioned that there is funding available to assist with certain annual events, like a fun day or winter festival. The funding amount is usually about \$300. It is intended to be seed money to help develop the activities within the neighbourhood. He has had success with Community League Day events e.g. barbecue, bouncy castle, fireworks, art work, movie night. Chris is available if needed to help plan events.
- ❖ Riverbend Community League does Art in the Park, where different artist from the community and citywide come and set up there different artwork for viewing.

Executive Reports

Candace Smashnuk, President Report

- ❖ Annual General Meeting(AGM) was a success, even though the attendance was low, there were three(3) new board members added from this.
- ❖ Vacant Positions – The Treasurer, Events Coordinator and Directors at Large positions are still vacant. Candace has someone in mind on for the Treasurer position but she will keep us posted on that. She will have Paul advertise these positions on Social Media and on the SCL website, on a weekly or bi-weekly basis. Candace mentioned that there can be up to 6 Directors at Large.
- ❖ Garage Sale was very successful, there were approximately 60 homes that participated. The community map, designed by Maxime, proved to be a very useful tool for everyone. There were lots of garage sale signs put up as well.
- ❖ Spring Clean Up/Big Bin Event – The community participated very well in the Spring Clean Up/Big Bin Event. Candace rented a forty(40) cubit yard bin which filled up in 40minutes after opening. Total cost for the event was \$852.81. An application was placed for the Big Bin event grant for \$600, Candace will follow up and keep us posted when she receives it. Supplies were provided for the Spring cleanup which included items like garbage bags, gloves and water. For next year, the bins will be properly supervised, and more volunteers will be needed. More advertising will be done next year for the Big Bin Event. As it relates to contractors leaving garbage in our community, Candace will place a call to Wayne Bulitz, Vice President of Operations for Hopewell.
- ❖ Greenspace close to Baseball Diamond is attracting a lot of teenage activity. They are hopping over the fence also beside Hopewell. It was reported to the non-emergency line.
- ❖ Off leash Dog - Excessive dog faeces continues to be a problem in our community, some owners are still not picking up after their pets. Candace encouraged members to call in to the Animal care and Control line to report dogs off leash. Chris Auto will ask animal control to do more patrol in the community and he will speak to the communications person there as well to get

pamphlets regarding off leash. Madison suggested using live traps to capture cats and take to the shelter.

- ❖ Neighbourhood Watch – Gregory Petrok volunteered to be the coordinator for Secord Neighbourhood Watch. He is trying to get volunteers from different parts of the community to distribute flyers. He will be sending out an email to the Board members as to what his thoughts and ideas are and he will be at the June 18 Board meeting.
- ❖ Candace will have Paul change the sign at the front of Secord, to advertise for Bottle Drive on June 9, 2018 and Summer Carnival on June 16, 2018.
- ❖ Canadian Brewhouse – Will be opened in late May or early June. SCL wants to do an adult event night with the Canadian Brewhouse as a fundraiser for the playground. This will take place sometime in August or September. It was suggested that Babysitters in the community post their availability for that night.
- ❖ Family Night - McDonalds hosts Family nights every Wednesday from 5-8pm.
- ❖ Recreation Centre Meeting –There was a public engagement regarding the new Recreation Centre that will be built. Jon Carson had posted on Facebook that there will be a funding announcement to be done by the province regarding the Rec Centre at some point in the next few months.
- ❖ Board Members contact list was sent out along with a Job description and also a copy of the Bylaws.
- ❖ Greenshack – Candace plans to rent a Port-a-Potty for this.
 - Motion to Approve up to \$200 per month for port-a-potty rental for Summer Carnival and Greenshack program for June to August – Candice Simpson
 - Second: Eilyn Oropesa
 - Discussion. Opposed, zero. All in favour, everyone. Motion passed.
- ❖ Motion to approve \$1,000 to be paid to the City of Edmonton 2018 community contribution for the Greenshack program – Candice Simpson
 - Second: Maxime Belanger
 - Discussion. Opposed, zero. All in favour, everyone. Motion passed
- ❖ Garbage Cans – Candace asked Maxime to do a map of Secord for the next meeting, then the Board will decide on the appropriate spots for placing the community garbage cans.
- ❖ Secord Community League website upgrade – all new board members need to provide headshots to Candace.
- ❖ EPCOR credit has not been received yet.
- ❖ Bank Signing Authority – Karen Upton is interested in taking over from Candice Simpson as the Treasurer.
 - Motion to change Signing Authority for Christina Delano to be the administrator with the bank.- Candice Simpson
 - Second: Madison Steele
 - Discussion. Opposed, zero. All in favour, everyone. Motion passed.
 - Motion to remove Candice Simpson and Carmen Kristel as signers and to add Christina Delano, Maxime Belanger and Karen Epton as Signing Authority for the bank. – Christina Delano

- Second: Madison Steele
- Discussion. Opposed, zero. All in favour, everyone. Motion passed

Maxime Belanger, Civics Director

Maxime presented the following report:

- ❖ Maxime met with Liberal Party in Alberta- they want community league to help with donating time and money to homeless every Friday. \$200 per month. In return they provide volunteers, and tents for events.
 - Motion to organize volunteers for the Liberal Party of Canada in Alberta(LPCA) feed the homeless campaign, including providing \$200 per month for a period of 6 months. – Maxime Belanger
- ❖ Discussion. All opposed, everyone. In favour, zero. Motion not passed.
- ❖ Crossing Request, visibility and safety not done yet. Maxime plans to do that in the coming days.

Maxime Belanger, Communications Report(for Paul Hicks)

- ❖ Social Media
 - Social Media pages are attracting a lot of traffic
 - Maxime and Tammy are now the administrators for Secord connects Facebook page - adding about 2 to 3 people per day
 - There is a lot more people liking the SCL Facebook Page
- ❖ SCL website
 - Maxime is having issues with the website as it is going offline quite often, especially in high traffic periods. He is not receiving emails from the website as well.
- ❖ Events – It was suggested that it would be good to get a list of upcoming events for the next six months and put those up for everyone to see. This would give people an idea as to when the events are being held.
- ❖ Maxime suggested that we do force memberships for all or most events
- ❖ Christie indicated that sponsor recognition is needed on the website

Eilyn Oropesa, Membership Director's Report

- ❖ Eilyn sold two(2) memberships within the last month, both bought online.
- ❖ Eilyn will be looking to get businesses involved in selling our memberships.
- ❖ A representative will be going to Emsom Soccer league events to sell membership

Christie Delano

- ❖ The Playground will be in construction by Spring 2019. Concept plan and estimate should be received by May 31, 2018 then the exact cost of construction will be known so that we can to move forward.

- ❖ Funds raised so far \$66,000, not including grants from the City of Edmonton and the Province of Alberta. \$50,000 of this is from corporate donations, the rest is from events and residential donations.
- ❖ Christie highlighted key features in the playground for new Board members, these include Pump track and basketball courts.
- ❖ Upcoming Events – Summer Carnival June 16, 2018 at 12-4pm - Secord Community League(SCL) in conjunction with Winterburn Elementary School Parents Association and David Thomas King School Parents Association. Profits from the event will be split between SCL and the Winterburn Elementary Parents Association. Erin Stewart is the event planner for this event. Telus is providing volunteers for the event as well. Carnival game prizes or trinkets are needed. Eilyn and Fiona promised to donate some from CIBC. Admission will be \$5 per child or \$15 for a family with three(3) or more children. There will be a table set up for residential donations and corporate donations.
- ❖ Sponsors – Corporations can be a sponsor and either receive corporate recognition on website or Social media and onsite recognition or tax receipt. We cannot do tiered recognition.
- ❖ After concept plan and estimate is received, Christie will be applying for City of Edmonton grant and other exterior granting agencies.
- ❖ On June 17, 2018 Christie will be submitting all the paper work to the city for the next phase of application as it is ready, and public consultation would have already be done and then provide a deposit.
- ❖ Bottle Depot is doing a citywide Bottle Drive on June 9, 2018

Old Business

- ❖ None

New Business

- ❖ There was a motion to nominate Frank Macchione as Director at Large
 - Motion to Approve: Maxime Belanger
 - Second: Christie Delano
 - Discussion. Opposed, zero. All in favour, everyone. Motion passed
- ❖ There was a motion to nominate Julian Anderson at Director at Large
 - Motion to Approve: Christie Delano
 - Second: Eilyn Oropesa
 - Discussion. Opposed, zero. All in favour, everyone. Motion passed

Meeting was adjourned at 9:18pm

Next Meeting June 18, 2018 at 7pm.